

Minutes of Library Trustee Meeting November 4, 2020

Today's Agenda: Director's Report, Covid, Budget

Water leak in basement update: Water is turned back on, working fine, no longer leaking. DPW disconnected the 2nd floor water fountain and took it off the wall. Right now they are not too concerned about when it goes back on the wall (cannot use due to Covid anyway).

Bob spoke to Skillings Pump about the follow up repair work to be done for the fountain. We are concerned about mold in the building. Bob is going to email Don about update.

Bob got a quote from Burnell \$5,000 for a software update to circulate air in the building for Covid safety, air filters will cost \$500. Bob was not impressed with their service he would like to use a different company in the future. Don agrees that is it a good idea to fund this upgrade through the Care Grant. This motion was approved by all of us. Bob will send Don an email to move forward with this.

Town committee is still interviewing for the position of new Head of DPW.

Town of Bolton is now in the Red zone on the Covid map. Governor Baker's new restrictions, do not affect the library because we are not open to the public. Covid numbers are not getting better so we all agree to keep library closed.

The Fire Chief received extra electrostatic disinfectant sprayers so he gave one to the library. Kelly says the staff have not used them because operators are required to wear respirators, which we don't own.

Still going over decisions about what to do with the budget. Kelly presented a few options and it looks like Plan B might be the option we go with. Cut programs from \$3,000 to \$500 and reduce 4 part time employee hours from 18 to 16 per week.

Next Trustee meeting to discuss budget will be November 16, 2020 at 4:00pm.



Robert C. Zak, Jr.



Pam Czekanski



Tricia Neron