

2021-05-26

4:00 PM

Bolton Public Library Board of Trustees

Draft Minutes

A quorum being established, the meeting was brought to order via Zoom Meeting at 4:00 pm.

Covid19 Virtual Meeting Introduction

- a. As authorized by the "Order Suspending Certain Provisions of the Open Meeting Law, G.L. c 30A, P 20, signed by Governor Baker On March 10, 2020, in response to the outbreak of the 2019 Corona Virus (COVID 2019), we held this Open Public Meeting of the Bolton Public Library Board of Trustees this afternoon, September 8, at 4pm, virtually, via the internet and telephone, as posted on the Town's Website
- b. This meeting is being recorded, with said recording to be made available by the Town of Bolton (in addition to these written minutes)
- c. Trustees Present: Pam Czekanski, Tricia Neron and Bob Zak
- d. Library Director Kelly Collins also Present
- e. The Town has adopted "Zoom Meeting" for conducting virtual Town Meetings for the duration of the COVID 19 Emergency
- f. Those wishing to address the meeting should do so by seeking to be recognized by the chair. This may be accomplished by using the "raise hand" button on the Zoom window. If you are dialed in via a standard phone line, "raise your hand" by pressing "*9". I will (do my best to) recognize the request by unmuting you, which will allow you to address the meeting. Please introduce yourself by name and street address.
- g. You may place yourself on "mute" using "mute" button on web interface, or "*6" via standard phone line.

Agenda:

1. Minutes of previous meeting – postponed until in-person meeting
2. Discussion: draft reopening plan
 - a. Opening main building up to public, on appt, masks suggested for all (required for unvaccinated)?
 - b. June 1:
 - i. Stop quarantining material
 - ii. Put all furniture back
 - iii. TWThF 10-5 – partial hours; lobby open til 8; sat 10-2
 - iv. Walkins for main library; by appt for Childrens room
 - v. Masks are recommended
 - vi. Staff will continue to wear masks
 - vii. Still curbside
 - c. June 15:
 - i. No curbside pickup
 - ii. Add 10-8 TWT

- d. Children's Room by Appt
 - e. Terminate curbside program
- 3. Update on Building Projects
 - a. Plumbing
 - b.
- 4. Public comment
- 5. Next Meeting scheduled tentatively for:
 - a. 2nd week of June 23, pm 5:17
 - b. Long Range Plan
 - c. Worcester Fund

A **motion** was made to adjourn the meeting at 3:30 pm; seconded; and passed unanimously.

Respectfully Submitted



Robert Zak



Pam Czekanski



Tricia Neron