

2021-04-08

4:00 PM

Bolton Public Library Board of Trustees

Draft Minutes

A quorum being established, the meeting was brought to order via Zoom Meeting at 4:00 pm.

Covid19 Virtual Meeting Introduction

- a. As authorized by the "Order Suspending Certain Provisions of the Open Meeting Law, G.L. c 30A, P 20, signed by Governor Baker On March 10, 2020, in response to the outbreak of the 2019 Corona Virus (COVID 2019), we held this Open Public Meeting of the Bolton Public Library Board of Trustees this afternoon, September 8, at 4pm, virtually, via the internet and telephone, as posted on the Town's Website
- b. This meeting is being recorded, with said recording to be made available by the Town of Bolton (in addition to these written minutes)
- c. Trustees Present: Pam Czekanski, Tricia Neron and Bob Zak
- d. Library Director Kelly Collins also Present
- e. The Town has adopted "Zoom Meeting" for conducting virtual Town Meetings for the duration of the COVID 19 Emergency
- f. Those wishing to address the meeting should do so by seeking to be recognized by the chair. This may be accomplished by using the "raise hand" button on the Zoom window. If you are dialed in via a standard phone line, "raise your hand" by pressing "\*9". I will (do my best to) recognize the request by unmuting you, which will allow you to address the meeting. Please introduce yourself by name and street address.
- g. You may place yourself on "mute" using "mute" button on web interface, or "\*6" via standard phone line.

Agenda:

1. Minutes of previous meeting – postponed until in-person meeting
2. Director's report (4:05-4:10 p.m.)
  - a. Met w/ Randy and TimF: Successfully diagnosed leaking window – window covers not recommended.
3. Community volunteers and landscaping (4:10-4:25 p.m.)
  - a. Practically, Trustees own plan and most of execution for landscaping (vs. DPW)
  - b. Followup w/ DPW on expectations focused on basics -- just mowing the grass
    - i. we will ask them not to shear the plants going forward
    - ii. future landscaping plan needs to anticipate low maintenance
  - c. Garden Club Plan
    - i. Pruning large bushes around reading garden
    - ii. By the front door – thin out the ferns; add plants to empty areas
    - iii. Garden Club has sought advice from (local expert) Steve Schneider
    - iv. Have already removed invasive species; an ongoing task
  - d. Trustees Appreciate interest in a project that is long overdue. This interest has been a catalyst to get this plan started.