2022-02-01

Bolton Public Library Board of Trustees Draft Minutes

4:00 pm 2022-02-01

Attendees: Kelly Collins, Pam Czekanski, Tricia Neron, Pam Powell, Robert Zak

Agenda:

* Use of Library Program Room for Town Caucus

1. Context and Background for Caucus:
   1. Called by Board of Selectman
   2. Starts at 7:30 (7:15 prep): usually 30 – 45 minutes in duration.
   3. Quorum Requirement of 25
   4. Traditionally on a Monday
      1. MGL CH 33.5 requires that Caucus results, including signatures of nominees, be posted to the state within 72 hours. Caucus procedure aims to get all nominee signatures at the Caucus itself. Holding Caucus on Monday gives maximum time to obtain missed signatures from Caucus nominees before Friday (when Town Hall is closed).
2. The Trustees would like to see the Caucus held in the Library Program Room as a matter of course.
   1. Town Caucus is a great example of the types of uses we had in mind for the Program Room.
3. Two core issues:
   1. Having it \*this\* year during Covid19 restrictions. Program room capacity currently at 15 max to allow social distancing, and reduce load on single bathroom (during a plumbing issue in second bathroom).
      1. Covid Numbers in Town are decreasing; although absolute number of cases and hospitalizations state-wide remain high
      2. Most people in Bolton are now vaccinated (vs. 2021)
      3. Schools are operating w/ masks
      4. But.. moving quickly to relax restrictions has not been born out by experience w/ Covid19.
   2. Having on a night when the program is not generally available
      1. This is a Town Government Function: arguments for and against an exception.
      2. It was early envisioned that program room could be used when library not open
      3. Experience has taken us to restricting use of program room to functions which start before the Library is normally closed on a given day (e.g. Tu, Wed, Thu, Fri, Sat).
4. Motions:
   1. Motion made (RZ): Make the Program available for Town Caucus starting in 2023 on a Tuesday, Wednesday, or Thursday evening. Use of the program room would be sponsored by the Library Board of Trustees. Seconded: (PC); Approved unanimously
   2. Motion Made (TN): To make the Program room available for Town Caucus in 2022 on a Tuesday, Wednesday, or Thursday. Use of the program room would be sponsored by the Library Board of Trustees. No second. Motion tabled.
   3. Motion Made (RZ): Effective March 1, 2022, increase the number of attendees for program room event from 15 to 30. Seconded (TN); Approved Unanimously
   4. Motion Made (TN): To make the Program room available for Town Caucus in 2022 on a Tuesday, Wednesday, or Thursday. Use of the program room would be sponsored by the Library Board of Trustees. Seconded (PC); Approved Unanimously

Motion to Adjourn (PC); Seconded (TN); Approved Unanimously

Respectfully Submitted

Pam Czekanski Tricia Neron Robert Zak