

Bolton Public Library Board of Trustees Meeting

2022-08-16 at 4:00 pm

Via Zoom

Attendees: Kelly Collins, Pam Czekanski, Randy Heglin, Caroline Robertson, Robert Zak

Agenda:

- Minutes - Tabled for next meeting
- Meet with Randy Heglin re: building and grounds updates
 - Sewer Repair: No bids; will have to go out to rebid;
 - Contractors are busy; small project with a lot of moving pieces not that attractive
 - Probably over winter 2022; seeking feedback from potential bidder (late fall, early winter)
 - Current Projects
 - Parking lot pavement and re-lining is complete
 - Window repairs are still in progress
 - Municipal Building Assessment
 - See: "Bolton Massachusetts Municipal Building Conditions Assessment Report, Town of Bolton, June 2022 Final."
 - Division of Labor
 - Trustees to take lead on item L-S-7 Library, Exterior, Structural/Architectural, Repair to original library windows, estimated at \$750K
 - Timing: B 6-10 years
 - Consensus is that we should get started on this sooner rather than later
 - Architect options:
 - Original project architect (Dreyton F)
 - Architect who did Portico of Town Hall
 - DPW to take lead on all others
 - Review of "Immediate" category Items currently prioritized for coming FY
 - Emergency Lighting: More than "just" Emergency floodlights on exit;
 - Need full egress lighting w/o generator
 - Kelly: there is an emergency lighting circuit;
 - Randy: explore possibility of battery backup for just this circuit
 - Lighting Control
 - Working w/ Payne Sparkman on a plan
 - Sealing holes to prevent insect/animal incursion

- PC: (Hopefully) this will include exclusion efforts for small critters (e.g. flying squirrels) which have been a recurring issue.
- Humidity in Building
 - Randy has documented excessive humidity buildup in the building during “off” hours.
 - Working w/ Burnell to understand reasons
 - If necessary, Kelly has authority and can change “occupied” vs. “unoccupied” modes to perform tests
- Public comment
- Motion to Adjourn at 5:00 pm seconded and approved: PC – yes; CR – yes; RZ – yes.

Respectfully submitted.