

Bolton Public Library Board of Trustees Meeting Minutes
2022-10-05
7:00 PM
Bolton Public Library

Attendees: Kelly Collins, Pam Czekanski, Caroline Robertson, Robert Zak

Agenda:

- Minutes of September meeting: **Motion** to approve September, 2022, minutes made by PC; seconded CR; approved unanimously.
- Director's report:
 - Kelly to follow up with Randy re: likely schedule for rebid of sewer line repair, and implications for availability of program room.
 - **Motion** to approve holiday hours: Thanksgiving Eve library closes at 2:00 pm; library closed Saturday, December 24; Motion made by PC; Seconded CR; approved unanimously
 - Free Covid test kits, made available in limited quantity by the Town Board of Health, and distributed at the Library were a huge hit. Kelly to continue to work w/ BoH to see if we can resume this program while Town supply lasts.
- Hank Staake on proposed Firemens' Muster 2023: Tabled
- Photo and video policy:
 - **Motion** to approve, as presented, Photo and video policy. Motion made PC; seconded CR; approved unanimously.
- Window replacement project
 - Kelly has assembled a list of Historic Windows Replacement vendors
 - Kelly to prepare initial list of questions for vendors, distribute via email to Trustees. To be discussed at next meeting.
 - Kelly to find grant application filed (but rejected) for window mitigation written during expansion project.
- FY24 budget preliminary discussion
 - Consider bringing back 5 (of the 20 lost) working hours for YA Specialist \$7K
 - Consider bringing the travel budget: \$1K
 - Bob to sync with with Advisory chair re: town energy
- Landscaping Update
 - Panny Gerkin worked w/ Kevin Foster re: working plan for landscaping. Estimate for work to be done \$2650 (labor and plant materials). Plan incorporates feedback from DPW project to put in plants. Suggested funding sources: Friends will contribute ~\$500; corporatge donations: \$1000; remaining for \$1150. **Motion** to approve allocating \$1150 from State Aid Grant fund to landscaping project. Motion made by RZ; seconded CR; approved unanimously.
- Set next meeting date
 - November 16, 2022, at 7:00 pm at the Library.
 - Strategic Plan Update: Preview of process.

- - FY24 Budget
 - Review question window contractor
 - Public comment
 - NA

Respectfully Submitted,