

Board of Selectmen  
September 26, 2019

Jonathan Keep  
Robert Czekanski  
Stan Wysocki, Chair  
Don Lowe, Town Administrator  
Jenny Jacobsen, Town Secretary

Mr. Wysocki called the Board of Selectmen's meeting to order at 7:00 pm.

#### CELL TOWER AT FORBUSH MILL

Town Council has made some amendments to the documents which are currently being reviewed by American Tower. Board moved the item to the next meeting.

#### BILL S.810.

Conservation Agent, Rebecca Longvall appeared before the Board to respectfully request the Board to send a letter in support for the Bill S.810 which aims to amend chapter 40 B specific to local bylaws. She noted that Conservation Commission is not against affordable housing, only asking that it be done in a way that includes local bylaws. The Board reviewed a draft letter.

**On a motion made by Mr. Keep and seconded by Czekanski the Board voted unanimously to endorse the Bill S.810 and execute the letter before the Board. (Czekanski-yes, Keep-yes, Wysocki-yes).**

Mr. Wysocki read the letter aloud.

#### TOWER FIELD

Jason Reese of Nashoba Youth Lacrosse league appeared before the Board to request permission to conduct field work on Tower Field. The work will include grading, leveling, adding drainage and putting a more secure fence along 117. Mr. Reese noted that they have obtained approvals from Conservation, Parks and Recreation and DPW. Mr. Lowe questioned if everything was moved out of the DOT easement. Joseph Lynch, Director of Public Works was present and responded that the first phase does not preclude any issue that might exist with access to the parking upfront. When it does it would require a curb cut permit. Nothing has been filed at this point.

Mr. Lowe questioned the chemicals being used on the field. Mr. Reese explained that aeration and overseed are the only things being used at the moment but agreed to work with the Board of Selectmen to get any chemicals approved prior to use.

Mr. Wysocki drew attention to a portion of the letter in which Nashoba Youth Lacrosse league requests permission to collect fees from other groups to use the field. The Board objects to private groups profiting from the use of the field. Mr. Reese agreed to remove that stipulation.

**On a motion made by Czekanski and seconded by Keep, the Board voted unanimously to approve Nashoba Youth Lacrosse proposal to regrade, reseed, improve drainage and install a chain link fence at Tower Field. (Czekanski-yes, Keep-yes, Wysocki-yes).**

#### NO PARKING SIGNS AT FORBUSH MILL ROAD

Board reviewed a request made by the Parks and Recreation Commission to install additional no parking signs along Forbush Mill Road near the soccer field. Mr. Lowe added that approval for the existing signs is also necessary.

**On a motion made by Czekanski and seconded by Keep, the Board voted unanimously to approve the installation of no parking signs on both sides of Forbush Mill Road for the length of the soccer field. (Czekanski-yes, Keep-yes, Wysocki-yes)**

**On a motion made by Czekanski and seconded by Keep the Board voted unanimously to amend the previous motion to extend the no parking zone from the beginning of the soccer complex to the town line. (Czekanski-yes, Keep-yes, Wysocki-yes)**

#### MOSQUITO CONTROL DISCUSSION

Christopher Slade, the Chair of the Board of Health reported that at the time the Board of Health were in a discussion about the possibility of spraying around the town fields, the matter was taken out of their hands by the state who responded with aerial spraying. Mr. Slade recognized the need for a clear policy to respond when these situations come up in the future. He recommended establishing a group with representatives from Board of Health, Board of Selectmen, Conservation Commission, and School Committee or any other interested party. The Board agreed to discuss a charge for such a group at the

October 10<sup>th</sup>, 2019. Mr. Lowe offered to be a representative on that committee and agreed to contact the schools to take their temperature.

#### 401 MAIN STREET, CULTIVATE COUNSELING

Board reviewed the request made by Megan Moran representing Cultivate Counseling for a sign at 401 Main Street. It will be parallel to Main Street and will not block the view of traffic.

The Board requested a better rendering of the sign prior to installation.

**On a motion made by Czekanski and seconded by Keep the Board voted unanimously to approve the sign for Cultivate Counseling Farms conditional upon seeing a color rendering prior to installation. (Czekanski-yes, Keep-yes, Wysocki-yes)**

#### TOWN ADMINISTRATOR REPORT

Minuteman Update-Mr. Lowe reviewed some project milestones. Temp occupancy was issued August 23rd. Construction punch list should have been achieved by September 24th. Certificate of Occupancy was supposed to be achieved by September 25<sup>th</sup>. Additional road construction started in September and should be done by November. Demolition of the old building should be complete by February.

Portico Update-Staging is done. It looks very nice. The intent of the project was a repair to match what was there in a historical restoration. Mr. Keep wanted to thank Mr. Lowe and Mr. Lynch for the work that they did to keep the original structure.

MassWorks Project Update-Started mobilizing. Monday will be the start of very bad traffic. But it will be so well managed by the plan put together by the DPW director and the Police Department.

Mr. Lynch went door to door to hand deliver an update on construction to the abutters. Mr. Lowe read the update aloud.

Master Planning Steering Committee Update- Goal was to have 11 participants. Mr. Lowe read the participants: Panny Gerkin, Bob Roemmer, Mary Ciummo, Chris Rogers, Cia Boyton, Brian Boyle, Michelle Goulding, Ken Troup, Molly Meyers, Kevin Weadock, and Mark Sprague. Planning Board plans to appoint the committee at their meeting if the Board has no objections tonight. Board had no objections.

AFG grant- Bolton fire and EMS has received a grant in the amount of \$6,720 for the purchase of equipment and training.

Green Communities Grant-Mr. Lowe announced the receipt of Green Communities Grant:

\$64,800 for Sawyer building automation system upgrade, \$75,148 for Emerson LED Lighting, \$32,447 for Public Safety Building LED Lighting and \$29,008 for Emerson Elementary Weatherization.

Flu Shot Clinics-Mr. Lowe announced the dates of the flu clinics on October 17<sup>th</sup> at the Public Safety Building from 9-11am and Nashoba Regional High School from 3-6pm.

#### BOARD OF SELECTMEN BUSINESS

Public Service Announcements-Mr. Wysocki asked residents to support the Boy Scouts by dropping off the returnable cans at the red barn.

Mr. Wysocki cautioned the public that the bylaws now permit the Town to levy fines for people not putting stickers on the bags.

Single Signer Designation-Part of the municipal reform act of 2015 for allows for bills and warrants to be signed by a single designated individual. Mr. Lowes recommendation is to appoint a signer and make it a rotating responsibility assigned to the Chair. Mr. Czekanski suggested making the Clerk a backup to the Chair.

**On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted unanimously for the purposes of signing warrants the Selectmen designate the Chairman as the primary signer and the Clerk as a backup signer. (Czekanski - yes , Keep – yes, Wysocki – yes)**

**On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted unanimously to approve Bills/Payroll warrants: W20-06, W20-06A, W20-07, W20-07A. (Czekanski - yes , Keep – yes, Wysocki – yes)**

No minutes were approved.

**On a motion made by Keep and seconded by Czekanski, the Board of Selectmen voted 3-0 by roll call (Czekanski - yes, Keep – yes, Wysocki – yes), to enter into executive session at 7:58 p.m. pursuant both to M.G.L. c. 30A, §21(a), to discuss strategy with respect to collective bargaining with the fire union as the chair finds that an open meeting may have a detrimental effect on the Board's bargaining position and immediately following, pursuant to M.G.L. 30A, §21(a)(3), to**

**discuss strategy with respect to collective bargaining or litigation (grievance filed by AFSCME, Council #93, DPW Unit), if an open meeting may have a detrimental effect on the bargaining or litigating position of the Board of Selectmen and the chair so declares. The Board will not reconvene to open session.**

Respectfully submitted by Jenny Jacobsen.