

Board of Selectmen  
April 3, 2020  
Via Zoom Remote Conferencing

Stanley Wysocki\* SW  
Robert Czekanski\* RC JJ  
Jonathan Keep\* JK  
Don Lowe, Town Administrator\*  
Jenny Jacobsen, Town Secretary\*

Approved via Zoom  
on 5/7/20  
by

Mr. Wysocki called the meeting to order at 12:00 p.m.

**Appointment of a full time police officer**

The Board reviewed the recommendation letter from Chief Nelson dated April 2, 2020. Chief Nelson\* was in attendance and thanked the Board for keeping them (public safety) in their thoughts and putting him on the agenda. Chief Nelson recommended reserve officer Erica Abro\* to attend the full-time police officer academy. She has been with the department for a year and 3 months and is the back up SRO. She knows the department operation well and came to the top of the list. There are a number of contingencies which would need to happen. She would need to:

- 1) Obtain the waiver from the MPTC to come to work for by the 1st of May.
- 2) Pass the exam.
- 3) Pass the physical exam.
- 4) Pass the physical agility test.
- 5) Accept the recruit training agreement form.
- 6) Pass the police full time recruit academy

Mr. Lowe noted that Ms. Abro has been performing very well and would make a great addition. He also noted that the Chief and he both agree that the 5 year repayment plan would be acceptable as they hope to have her for a long time.

**On a motion made by Czekanski and seconded by Keep the Board of Selectmen voted by roll call 3-0 to accept Erica Abro to the full time police academy. (Czekanski-yes, Keep-yes, Wysocki-yes)**

The Board congratulated Ms. Abro. Ms. Abro thanked the Board.

**On a motion made by Czekanski and seconded by Keep the Board of Selectmen voted by roll call 3-0 to delegate the signing of paperwork for the Police Academy regarding Ms. Abro's promotion to Town Administrator. (Czekanski-yes, Keep-yes, Wysocki-yes)**

**Executive Order**

Chairman Wysocki read the executive order into the record.

**TOWN OF BOLTON**

**EXECUTIVE ORDER**

WHEREAS, the Town, the Commonwealth and the United States are under a State of Emergency because of the Coronavirus pandemic; and

WHEREAS, the Town must continue to provide services to its Town residents during the pandemic; and

WHEREAS, the Board of Selectmen of the Town of Bolton is the Chief Executive of the Town government and the Town's general Appointing Authority; and

WHEREAS, the United States has adopted the Families First Coronavirus Response Act, which includes the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act, and became effective April 1, 2020; and

WHEREAS, employers are authorized to exclude emergency responders, including police officers, firefighters, dispatchers, public works employees and health employees, from both the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act in order to maintain adequate staffing levels;

NOW, THEREFORE, the Board of Selectmen hereby orders, pursuant to the authority vested in it under the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act, the following:

1. All police officers, firefighters, paramedics, emergency medical technicians (EMTs), emergency services personnel, and public works employees shall be excluded from the provisions of the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act (the "Acts"), effective April 1, 2020.
2. The Human Resources Office shall notify the relevant unions of the exclusion of emergency responders from the Acts.
3. The Police Chief, The Fire Chief and the DPW Director shall notify their department employees of the exclusion of their employees from the Acts.

THIS EXECUTIVE ORDER shall become effective on April 3, 2020.

**On a motion made by Czekanski and seconded by Keep the Board of Selectmen voted by roll call 3-0 to accept and approve the Town of Bolton Executive Order. (Czekanski-yes, Keep-yes, Wysocki-yes)**

Mr. Lowe noted that the Board of Selectmen adopted the policies that Kristen Noel drafted last week which includes our emergency personnel. Our policies were very similar to the Executive Order. On the advice of Town Counsel it was recommended that we vote on the executive order.

#### Public Service Announcements

Mr. Keep mentioned the Town Clean Up. Residents are encouraged to clean up the frontage of their property. When they bring the bags to the transfer station they will not be charged if they let the transfer station attendants know that it is part of the Town Clean Up.

**On a motion made by Czekanski and seconded by Keep the Board of Selectmen voted by roll call 3-0 to adjourn at 12:12 pm. (Czekanski-yes, Keep-yes, Wysocki-yes)**

Respectfully submitted by Jenny Jacobsen

*\*All attendees participated remotely via Zoom Remote Conferencing pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A Section 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place.*