

Board of Selectmen  
June 6, 2019

Stanley Wysocki  
Robert Czekanski  
Jonathan Keep  
Don Lowe, Town Administrator

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*Robert Czekanski*  
*Jonathan Keep*  
*Don Lowe*

Mr. Wysocki called the meeting to order at 7:00 p.m.

#### WINTER CARNIVAL, ROTARY CLUB OF NASHOBA VALLEY

Ms. Nanci Bishop and Ms. Mary Ann Fitzgerald, members of the Rotary Club requested a one-day liquor license for a Winter Carnival on February 1, 2020 (rain date February 8, 2020) at the Town Common to bring all three Nashoba Regional School District towns together. They have a lot of activities planned, including a Chili Challenge. The price of admission will be \$40 for up to a family of five and \$20 per person. All proceeds will go back to the three towns. The Parks and Recreation Commission has approved the event. Police Chief Nelson has approved of the one-day liquor license and requested one Detail Officer be hired for the event. On a motion made by Keep and seconded by Czekanski, the Board of Selectmen voted to approve the one-day liquor license for the Winter Carnival on February 1, 2020 at the Town Common. (Wysocki – yes, Czekanski – yes, Keep – yes)

#### CHAPTER 61A PROPERTY OWNED BY MR. PAUL ZAYKA, GREEN ROAD

Attorney Kiritsy requested the release of Chapter 61A property owned by Mr. Paul Zayka located on Green Road. The Board of Assessors, Conservation Commission and the Planning Board were not interested in the property. On a motion made by and seconded by the Board of Selectmen voted to waive their right of first refusal to purchase the property known as parcel 034/006.C-0000-0038.1 and parcel 034/006.C-0000-0053.1. (Wysocki – yes, Czekanski – yes, Keep – yes)

#### TOWN ADMINISTRATOR REPORT

**Update on Minuteman:** The project continues to progress and he is not aware of any problems.

**Update on Portico Project:** The trench for the new columns in front of the Town Hall have been dug. Forms have been installed and cement has been poured. The project continues to be on schedule for completion on June 30, 2019.

**Town Administrator Goals for FY20:** On a motion made by Czekanski and seconded by Keep, the Board of Selectmen confirmed Mr. Lowe's goals for FY20 as follows: 1. Capital Planning Process; 2. Fire/EMT Merger; 3. MassWorks Project (Wattaquodock Hill Road); 4. Master Plan; 5. Town Hall Hours; and 6. Transfer Station Hours. (Wysocki – yes, Czekanski – yes, Keep – yes)

Starting with the July, 2019 Board of Selectmen's meeting, Mr. Lowe will report on progress of at least one goal and any highlights in his monthly report.

**Letter to Office of Emergency Medical Services (OEMS) regarding merger of Ambulance and Fire Departments:** One of the necessary steps for the merger of the Ambulance and Fire Departments is to send a letter to OEMS informing them of the Town's intent to reorganize so that the Ambulance Squad reports to the Fire Chief. As part of the process, starting July 1, 2019, the Bolton Fire and Ambulance Squad will start the merger and the transition will progress into a fully integrated organization known as Bolton Fire and EMS on or around January 1, 2020. An organizational chart has been created. Mr. Lowe has spent a good amount of time with Fire Chief Jeffrey Legendre and Ambulance Director Margy Diaz, everyone is on board and he commends both Departments for the approach they has taken.

On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted to approve and execute the letter of OEMS announcing the new organization and contact information. (Wysocki – yes, Czekanski – yes, Keep – yes)

**School Committee Borrowing:** The Town of Bolton at their Annual Town Meeting on May 6, 2019 voted to approve the article for the Nashoba Regional School District (NRSD) Debt Authorization of \$600,000 to relocate the leach field and replacing the failing oil tank. The article was defeated in Lancaster and passed in Stow according to MGL Chapter 71, S16D, because it was not placed on the warrant for their Annual Town Meeting. The School Committee, at their meeting on May 23, 2019 voted to incur the debt to pursue the project which had been reduced to \$480,000. All three Towns were officially notified of the School Committee's vote and had 60 days to respond by calling a Special Town Meeting or not calling a Special Town meeting which would automatically be an affirmative vote. Given the fact that Bolton approved the \$600,000 debt authorization, the Board of Selectmen felt that Town Meeting would approve the lesser amount as well. On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted to decline the opportunity to call a Special Town Meeting regarding the Nashoba Regional School District borrowing. (Wysocki – yes, Czekanski – yes, Keep – yes) For clarification, if Lancaster defeats the article again, the NRSD has the option of a region-wide ballot vote.

**Farewell/Replacement for Town Secretary Linda Day:** Mr. Lowe announced that with Ms. Day's retirement, a farewell party has been scheduled for Wednesday, June 19, 2019 from 4:00 to 7:00 p.m. and the public is invited to attend.

After advertising and conducting interviews to fill Ms. Day's position, Mr. Lowe is pleased to announce that Jenny Jacobsen, currently Bolton's Health and Permitting Assistant, has been hired as Administrative Assistant to the Town Administrator. Advertising for Ms. Jacobsen's position is in progress and Mr. Lowe hopes to manage the transition in a way so that Ms. Jacobsen doesn't have to do both jobs.

#### BOARD OF SELECTMEN BUSINESS

**Public Service Announcements:** Mr. Czekanski acknowledged D-Day and thanked all the members of the Armed Services.

**Appointment:** On a motion made by Keep and seconded by Czekanski, the Board of Selectmen voted to appoint Erin Jacque to the Agricultural Commission. (Wysocki – yes, Czekanski – yes, Keep – yes)

**Bills/Payroll Warrant:** On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted to approve the bills/payroll warrants W19-25 and W19-25A. (Wysocki – yes, Czekanski – yes, Keep – yes)

#### EXECUTIVE SESSION

On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted 3-0 by roll call (Wysocki – yes, Czekanski – yes, Keep – yes) to enter into executive session at 8:10 p.m. pursuant to MGL c. 30A, §21(a) 3 to discuss strategy with respect to collective bargaining for the **Police Union**, as the Chair finds that an open meeting may have a detrimental effect on the Board's bargaining position. The Board announced it will reconvene to open session. (Wysocki – yes, Czekanski – yes, Keep – yes)

#### POLICE UNION – MEMORANDUM OF AGREEMENT

On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted to execute the Memorandum of Agreement between the Town of Bolton and the Police Union. (Wysocki – yes, Czekanski – yes, Keep – yes)

#### EXECUTIVE SESSION

On a motion made by Czekanski and seconded by Keep, the Board of Selectmen voted 3-0 by roll call (Wysocki – yes, Czekanski – yes, Keep – yes) to enter into executive session at 8:17 p.m. pursuant to MGL c. 30A, §21(a) 3 to discuss strategy with respect to collective bargaining for the **Fire Union**, as the

Chair finds that an open meeting may have a detrimental effect on the Board's bargaining position. The Board announced it will not reconvene to open session. (Wysocki – yes, Czekanski – yes, Keep – yes)  
Respectfully submitted by Linda L. Day