

Board of Selectmen

January 24, 2019

Jonathan Keep 

Robert Czekanski 

Stanley Wysocki 

Don Lowe, Town Administrator

Linda L. Day, Town Secretary

Mr. Keep called the Board of Selectmen's meeting to order at 7:00 p.m.

YOUTH BASEBALL OPENING DAY PARADE

Ms. Kristen Zina requested permission to hold the Bolton Youth Baseball's opening day parade and festivities on Saturday, April 27, 2019, at 1:00 p.m. The parade will go from Mechanic Street to Wattaquodock Hill Road to Memorial field. Police Chief Nelson approved the event. On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve the event. (Keep – yes, Czekanski – yes, Wysocki – yes)

BAREHILL TRIATHLON, SUNDAY, JUNE 24, 2018

Ms. Sue Reedich requested approval to hold the Harvard Lion's Club Triathlon on Sunday, June 16, 2019. The triathlon will begin at 8:00 a.m. with the cyclists passing through Bolton between 8:15 a.m. and 8:45 a.m. on Harvard Road to Green Road to Bare Hill Road. Three Marshalls will be located at the intersection of Green Road and Harvard Road. Police Chief Nelson has approved the event. On a motion made by Wysocki and seconded by Keep, the Board of Selectmen voted to approve the event. (Keep – yes, Czekanski – yes, Wysocki - yes)

REFINANCING DOCUMENTS FOR CURRENT DEBT BONDS

Ks. Kristen Noel, Treasurer, Ninotchka Rogers, Town Accountant and Mr. David Eisenthal, Vice President of UniBank Fiscal Advisory Services, Inc. met with the Board of Selectmen to discuss the refinancing of the Town's current debt bonds. Mr. Eisenthal gave an overview of the process, stating that they had been monitoring the town's outstanding debt and he saw an opportunity to refinance bonds issued in 2006, 2007, 2008 and 2009 in the amount of \$4 million. Ms. Noel and Ms. Rogers met with Mr. Eisenthal and they asked him to prepare a disclosure documents to apply for a rating from the S&P Global Ratings and manage the sale settlement and redemption of the bonds. S&P Global Ratings assigned an AAA rating to the Town based on the town's strong economic factors, cash and debt position along with strong management policies and practices. Nine bids were received for the refinancing bonds with the winning bid coming from SWBC Investment Services for a total savings of \$375,000 over the next 10 years.

The AAA rating is a testament to the long term fiscal responsibility that the town has under taken over the years. It is a credit to Ms. Noel, Ms. Rogers, Town Administrator, Advisory Committee and all town employees for their fiscal oversight and management and they were all commended.

A motion made by Wysocki and seconded by Czekanski to approve and execute the refinancing documents for the current debt bonds was amended by Wysocki and seconded by Czekanski to

include "and accept the wording of bond counsel". (See Attachment 1) (Keep – yes, Czekanski – yes, Wysocki – yes)

APPOINTMENTS – POLICE OFFICERS

Police Chief Nelson recommended that the Board of Selectmen appoint Reserve Officer Maxwell Bressi and Bryan Dufresne to the position of full time entry level Police Officers contingent on MPTC granting a temporary waiver, successfully completing a police oriented physical examination, police physical ability test, basic full time police academy and agreeing to the terms of the Bolton recruit training fee and partial reimbursement agreement and any other terms and conditions set for by the Town or Police Department.

They both come highly recommended by the supervisors, co-workers and Chief Nelson.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to appoint Reserve Officers Maxwell Bressi and Bryan Dufresne as full time Police Officers and authorize Mr. Lowe, Town Administrator to assign any necessary documents. (Keep – yes, Czekanski – yes, Wysocki – yes)

UPDATE ON STILL RIVER COMMONS PROJECT

Ms. Erica Uriarte, Town Planner stated that the Zoning Board of Appeals (ZBA) hearing has been continued to February 12, 2019. The applicants have responded to a majority of the comments received from Boards, Committees and resident.

Most of the hearing up until now has been dedicated to the peer review. The major concerns include the storm water, the underground filtration system, increased run-off to Still River Road and the location of wetlands which the applicant is now addressing with the Conservation Commission. The applicant will be providing an updated list of waivers to the ZBA.

Mr. Seth Donohoe, of Ducharme and Dillis gave an overview of the site, which is 6.68 acres, with eight units in four duplex style buildings; six units with two bedrooms and two units with three bedroom units with 25% of the units being affordable housing per M.G.L. Chapter 40B. Mr. Donohoe stated that they have been working with the ZBA and the consultant to address the concerns expressed.

The Board of Selectmen expressed their initial concerns with the project and heard from several residents who also had concerns about the project including Anastasia Downey of 366 Still River Road who stated that this project is the wrong type of development for this unique and environmentally sensitive property and recommended that the ZBA deny the comprehensive permit application.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to send a letter to the ZBA informing them of their disapproval of the Still River Common project. (Keep – yes, Czekanski – yes, Wysocki - yes)

TOWN ADMINISTRATOR REPORT

Update on Minuteman: Mr. Lowe reported that the National Grid lock out is over and work on the project will proceed as planned.

Update on Portico Project: Mr. Lowe reported that a plan has been designed for the structural issues with the town hall portico. The remaining asbestos and bat guano will be removed prior to the project shutting down for the remainder of the winter. Work is still anticipated to be completed by June within budget.

Update on moving the Board of Selectmen's meeting to the Public Safety Building: Mr. Lowe reported that he submitted a capital request in the amount of \$13,000 to move the meetings to the Public Safety Building to the Capital Planning Committee. The \$13,000 includes prevailing wages for the labor.

Grants Funds: Mr. Lowe recognized his staff for initiating grant applications and receiving grant money in the amount of \$1,212,441.75 for 2018.

BOARD OF SELECTMEN BUSINESS

Public Service Announcements: Coffee with the Town Administrator is scheduled for Friday, January 25, 2019 from 8:30 a.m. to 9:30 a.m. at the Bolton Bean, 626 Main Street.

Mr. Czekanski announced that the Department of Public Works (DPW) accepts **waste oil** at no cost for their heating units that burn waste oil to heat the garages. Please call the DPW to set up an appointment to drop off your motor oil.

Mr. Lowe complimented the Fire Department who did an excellent job in responding to the recent fire in town and limiting the impact of the fire. Residents were reminded to have their chimney cleaned every year. **Tips for chimney cleaning** will be posted to the town website.

Agreement for Craftsman Village on Sugar Road: On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to execute the Regulatory Agreement for the Craftsman Village. (Keep –yes, Czekanski – yes, Wysocki – yes)

Designation of Animal Control Officer and Assistant Animal Control officer per M.G.L. Chapter 140, Section 151: On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to designate Susan Latham as Animal Control Officer and Phyllis Tower as Assistant Animal Control Officer. (Keep –yes, Czekanski – yes, Wysocki – yes)

Designation of Representative from the Board of Selectmen to attend the Finance Team Meeting: Mr. Keep was designated as the representative from the Board of Selectmen to attend the Finance Team Meeting on January 29, 2019.

Caucus: On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to call Caucus for March 4, 2019. (Keep –yes, Czekanski – yes, Wysocki – yes)

Review of the Board of Selectmen's 2018 Annual Report: The Board of Selectmen reviewed an outline of topics to be included in the 2018 Annual Report that was prepared by Mr. Wysocki.

Mr. Wysocki will draft the Annual Report for the next Board of Selectmen's meeting.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to adjourn at 8:10 p.m. (Keep –yes, Czekanski – yes, Wysocki – yes)

Respectfully submitted by Linda L. Day.