

Board of Selectmen
February 7, 2019

Robert Czekanski *Robert Czekanski*
Stanley Wysocki *Stanley Wysocki*
Don Lowe, Town Administrator
Linda L. Day, Town Secretary

Due to the absence of Chairman Keep, Mr. Wysocki chaired the Board of Selectmen's meeting. Mr. Wysocki called the meeting to order at 7:00 p.m.

TOWN ADMINISTRATOR REPORT

Update on Minuteman: Mr. Lowe reported that the building project continues to progress. There is a Building Committee meeting coming up and Mr. Lowe will provide an update at the Board of Selectmen's meeting on February 28, 2019.

Update on Portico: Mr. Lowe reported all the bat guano has been removed from the portico. Depending on the final design for the reframing, the asbestos may not have to be abated if it is not going to be disturbed. Work is restricted to Friday when most employees do not work. A change order of \$1,800 maximum is expected.

Update on Survey: Mr. Lowe reported that he asked his staff for input about conducting a survey of some kind as stated as a goal in his employment contract. He also spoke with colleagues in Berlin, Carlisle, Harvard, Lancaster, Lincoln, Lunenburg and Stow to get a sense of how they approached conducting surveys. Mr. Lowe stated that public safety interacts with the public via facebook and Joe Lynch, DPW Director received many comments via the wiki app he set up about the Complete Streets program. Individual departments such as Council on Aging and Public Library conduct their own surveys. During the "Coffee with the Town Administrator" Mr. Lowe has received comments about zoning and after speaking with Erica Uriarte, Town Planner, the Planning Board could conduct a survey during the master plan process to gather information about zoning.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to relieve Mr. Lowe of the need to conduct a survey specifically tied to a performance goal in his employment contract and the Board of Selectmen will revisit the need to do a survey when the needs arises. (Czekanski – yes, Wysocki – yes)

Mr. Czekanski recommended that the Board of Selectmen discuss Mr. Lowe's employment contract at a future meeting to discuss the specifics of the contract and what should and shouldn't be in the contract. Mr. Lowe was in agreement with Mr. Czekanski's recommendation. The Board agreed to schedule this discussion for March 7 or 21, 2019.

BOARD OF SELECTMEN BUSINESS

2018 Board of Selectmen's Annual Report: Mr. Wysocki submitted a draft of the Board of Selectmen's 2018 Annual Report for review. The Board of Selectmen will finalize the annual report at their next meeting.

Still River Commons: On a motion made by Czekanski and seconded by Wysocki, the Board of Selectmen voted to execute the letter to the Zoning Board of Appeals stating that the Board of

Selectmen does not support the Still River Commons project as currently design. (Czekanski – yes, Wysocki –yes)

Mr. Czekanski expressed his concern that the 40B project defeats the purpose of affordable housing if the cost to maintain the property puts financial stress on the people living there.

Minutes: On a motion made by Czekanski and seconded by Wysocki, the Board of Selectmen voted to approve the regular session minutes of December 6, 2018 and January 10, 2019 and executive session minutes of December 6, 2018. (Czekanski – yes, Wysocki –yes)

EXECUTIVE SESSION

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted 3-0 by roll call (Wysocki – yes, Keep – yes, Czekanski - yes) to enter into executive session at 7:30 p.m. pursuant to MGL c. 30A, §21(a) 3 to discuss strategy with respect to collective bargaining for the **Police Union**, as the Chair finds that an open meeting may have a detrimental effect on the Board's bargaining position. The Board announced it will not reconvene to open session. (Czekanski – yes, Wysocki – yes)

Respectfully submitted by Linda L. Day