



Board of Selectmen
April 25, 2019

Jonathan Keep 
Robert Czekanski
Stanley Wysocki 
Don Lowe, Town Administrator
Linda L. Day, Town Secretary

Mr. Keep called the meeting to order at 7:00 p.m.

PUBLIC HEARING – NASHAWAY ROAD

The public hearing scheduled for 7:00 p.m. was delayed to later in the meeting to allow Laura Napolitano, representative of National Grid to arrive for the hearing.

CREATION OF STABILIZATION FUND FOR UNIVERSAL FULL DAY KINDERGARTEN

Superintendent Brooke Clenchy and Assistant Superintendent Todd Maguire provided an overview of the proposed article on the May 6, 2019 Annual Town Meeting warrant to establish a stabilization fund for a universal full day kindergarten.

Full day kindergarten is offered in the Nashoba Regional School District (NRSD) but a portion of the cost is picked up by the parents. It is the NRSD's goal to offer a universal "free" full day kindergarten and anticipate the program starting in the 2021-2022 school year.

Because reimbursement from the State is always one year behind, there is a gap year between the start-up of the program and the reimbursement from the State Department of Elementary and Secondary Education. The Stabilization Fund will be used for funding the first year of the tuition for the "free" full day kindergarten program.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve Article 16 to establish a Stabilization fund. (Keep – yes, Czekanski – yes, Wysocki – yes)

PUBLIC HEARING – NASHAWAY ROAD

The Board of Selectmen held a public hearing at 7:15 p.m. on the petition of National Grid to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named Nashaway Road and Kettle Hole Road. National Grid to install a total of 1,786 feet of underground primary from riser pole 37 to pad 10 and 2 pull boxes and 1 fuse switch pad. The work to be performed will correct cable faults along Nashaway Road and Kettle Hole Road.

Laura Napolitano, representative of National Grid was present for the hearing along with Tree Warden Mark Caisse. Mr. Caisse stated that the pre-existing underground utilities are being upgraded and all work to be done is within the taking already maintain. There will be minimal impact to the trees, branches and brush.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve the petition as proposed. (Keep – yes, Czekanski – yes, Wysocki – yes)

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to close the hearing at 7:25 p.m. (Keep – yes, Czekanski – yes, Wysocki – yes)

ANNUAL BICYCLES BATTLING CANCER RIDE – JUNE 9, 2019

Mr. Mark Walters met with the Board of Selectmen to request approval for the Bicycles Battling Cancer ride to pass through Bolton on Sunday, June 9, 2019. Police Chief Nelson has approved the event. On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve the event. (Keep – yes, Czekanski – yes, Wysocki – yes)

SOUTH BOLTON ROAD DEVELOPMENT – MALLARD LANE

Mr. James Morin, owner and developer for the proposed development on South Bolton Road provided an overview of the development which consisted of 11 single family homes located on approximately 5 acres of land located on South Bolton Road.

Abutters present for the meeting included Joyce Barrett, 31 Spectacle Hill Road, William Stevens, 37 Spectacle Hill Road, Margaret Campbell, 5 Spectacle Hill Road, Barry Buchinski, 348 South Bolton Road, Kate Buyuk, Wheeler Road. Abutters expressed their concerns about how this development on Mallard Lane would add more water issues to their property and the wetlands noting how the water situation changed dramatically after Century Mill Estates was developed. Other concerns included the heavy equipment that was operating at night, debris dumped on their property and questioned how the runoff from an adjacent property that had possible toxic materials would affect the wetlands and the vernal pools downhill and the lack of perc tests and delineation of wetlands.

On a motion made by Czekanski and seconded by Wysocki, the Board of Selectmen voted to inform the Mass Housing that the Board of Selectmen endorses the observations and comments made by the Planning Board and Fire Department and has reservations about the project in terms of its effect on the wetlands, surface water, groundwater and general environment in this particular area of town. The Board is also concerned with the excavation required on this property and how it will effect this area. For the record, Mr. Czekanski noted the people were standing in the hallway during this meeting because there weren't enough seats in the meeting room.

BOLTON ACCESS TELEVISION

Mr. Troup introduced Nicki McGachey, the new Executive Director, of Bolton Access TV who is replacing Teresa Sauer. There will be an open house on Thursday, May 9, 2019 to welcome Nicki and say farewell to Teresa.

Ms. Sauer stated that the most exciting news is that Channel 8 and Channel 99 are live on the Internet and municipal meetings are available on demand on the www.boltonaccess.tv website. The Bulletin Board plays between meetings and provides information about the community. The Video on Demand is now set up and all meetings will be available for viewing through the Bolton Access Television. The new camera upgrade project is in process and is estimated at \$50,000. Mr. Troup stated that the funds in the Cable account along with the funds that Bolton Access Television account has will cover the upgrade costs and therefore requested that the balance in the \$33,417 in the Cable account be transferred to their account for the upgrade.

The Board of Selectmen thanked Ms. Sauer for her hard work and wished her luck. Ms. Ciummo also thanked Ms. Sauer for the programming she has brought to the Town.

On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to release the funds in the amount of \$33,417 as requested. (Keep – yes, Czekanski – yes, Wysocki – yes)

TOWN ADMINISTRATOR REPORT

Update on Minuteman: The Building Committee had a brief meeting on Monday, April 22, 2019 and the entire Building Committee and Minuteman School Committee took a tour of the new building. The project is still within budget and on track to open in September. The response for applying to Minuteman is so great that Superintendent Bouquillon stated there could be a wait list for the freshman class.

Update on the Portico Project: There has been one more change order for some framing issues. The project is still within budget and the completion date is still on schedule for June. Prep work is being done on the inside and will become visible on the outside soon.

Update on Complete Streets Prioritization Plan: Mr. Lowe reported that the Complete Streets Prioritization Plan was approved by the MassDOT and we are now a Tier 3 - Complete Streets community which makes us eligible to submit a Tier 3 Grant Application for more funds.

Mr. Lynch is prepared to submit a Tier 3 Grant application for \$394,000 to improve Main Street from Mechanic Street to the Town Hall.

Mr. Todd O'Loughlin, Project Manager, and Amy Allen, Staff Engineer, joined Mr. Lynch at the meeting. Mr. Lynch stated that serious progress has been made on the MassWorks grant and an overview of the project at the intersection of Wattaquaddock Hill Road was provided. Residents were invited to attend a meeting where the project was rolled out and they had the opportunity to express their concerns. Mr. Lynch agreed to flag property lines for residents to visualize the extent of the project. Ms. Alice Coggeshall reminded Mr. Lynch that the actual work should not cause damage to the historical buildings. Mr. Lynch stated that they will respect every aspect of the historic district.

On a motion made by Keep and seconded by Czekanski, the Board of Selectmen voted to authorize Mr. Lynch to submit the Tier 3 Grant application for Main Street from Mechanic Street to the Town Hall, in the sum of \$394,000. (Keep – yes, Wysocki – yes, Czekanski – yes)

BOARD OF SELECTMEN BUSINESS

Public Service Announcements: Mr. Wysocki congratulated DPW Director Joseph Lynch, Fire Chief Jeff Legendre and Town Administrator Don Lowe on their efforts for receiving the various grants applied for.

Retirement: After working for the Town of Bolton for 31 years, Ms. Linda Day announced her retirement in July, 2019. She has enjoyed working for the Town and the friends she's made but it is time to spend more time with family. Ms. Day received an applause and Chairman Keep thanked Ms. Day for her professionalism, intelligence, warmth and wonderful presence at town hall.

Fee for Data Entry for Contractors Submitting Paper Applications: On a motion made by Czekanski and seconded by Wysocki, the Board of Selectmen voted to authorize a \$50 fee for entering

data for contractors that choose not to utilize the electronic means for applying for a permit. (Keep – yes, Wysocki – yes, Czekanski – yes)

Senior Appreciation Month: Mary Ciummo requested the Board of Selectmen join the Friends of Bolton Seniors and the Council on Aging proclaiming May 2019 to be Senior Appreciation month. The theme for the Senior Appreciation Month is “Connect, Create, Contribute” which encourages seniors and their community to Connect with friends, family and local services and resources. On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen proclaimed the month of May as Senior Appreciation month. (Keep – yes, Czekanski – yes, Wysocki – yes)

Nashoba Over The Hill Soccer League

The Board of Selectmen are in receipt of a letter from Laura Roberts, Chairman of the Parks and Recreation Commission requesting approval of the Over the Hill Soccer League’s request to begin their games at 8:30 a.m. on no more than 10 Sundays a year (5 per season). After further review the Over the Hill Soccer League agreed to change their time to 8:30 a.m. On March 12, 2019 the Parks and Recreation Commission unanimously voted in favor of the 8:30 a.m. Sunday start time pending approval by the Board of Selectmen.

Abutter Jacky Foster objected to the early start, stating that when the men show up at 7:30 a.m. to warm up, their car alarms are going off, 20 balls are being kicked 100 feet from their bedroom window, yelling, screaming and swearing. Ms. Foster suggested that before the Selectmen make a decision against what the Board of Selectmen originally promised, they visit Forbush Mill Road to see what it is like.

After not being able to determine if the Parks and Recreation Commission contacted the neighbors regarding the request to start the games earlier the Board of Selectmen deferred their vote so that a quorum of Parks and Recreation be present and the abutters be invited to the Board of Selectmen’s meeting May 9, 2019.

Sign Request – Ty-Rods Club: On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve the request of Mr. Maurer to place temporary signs at the intersections of Route 117 and Route 495, Route 85 and Route 110 advertising the Ty-Rods Annual Old Timers Reunion to be held at the fairgrounds in Lancaster on September 8, 2019. (Keep – yes, Czekanski – yes, Wysocki – yes)

Acceptance of FY19 Gifts: On a motion made Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve the FY19 Gifts as provided. (Keep – yes, Czekanski – yes, Wysocki – yes) The donations include Ambulance, \$300; Conservation Gift Fund, \$285.24; Library Memorial Fund, \$3,730.00; Parks and Rec Gift Fund, \$2,420.00; Senior Fuel Assistance, \$2,075.00; Sidewalk Gift Fund, \$15,000; Wreath Donation Fund, \$960 for a total of \$24,770.24.

Recommendation to appoint Corinne Mackie to the Council on Aging was postponed.

Town Administrator Performance Evaluation: Mr. Keep stated that the Board of Selectmen conducted a performance evaluation of Town Administrator Mr. Lowe and he received an overall rating of 4.7 out of 5. There were 9 areas of evaluation; Mr. Lowe did very well and there

is little room for improvement but doing an amazing job. Mr. Lowe thanked the Board of Selectmen.

Bills/Payroll Warrants: On a motion made by Wysocki and seconded by Czekanski, the Board of Selectmen voted to approve the bills/payroll warrant W19-21 and W19-21A. (Keep – yes, Czekanski – yes, Wysocki – yes)

On a motion made by Wysocki and seconded by Keep, the Board of Selectmen voted 3-0 by roll call (Keep – yes, Czekanski – yes, Wysocki – yes) to enter into executive session at 9:45 p.m. pursuant to M.G.L. c. 30A, Section 21(a), Purpose 3, to discuss strategy with respect to threatened litigation, Frank Chiodo, Jr., if the Chair finds that an open meeting may have a detrimental effect on the litigation position of the Board. The Board announced it will not reconvene to open session.

Respectfully submitted by Linda L. Day