

Board of Selectmen  
May 2, 2007

Present: Kenneth F. Troup  
Panny Gerken  
Curt Plante

The Board of Selectmen met at the Town Hall at 5:30 p.m.

Present: Advisory committee members David Lindsay and Andrew Burnett and Police Chief Alfano.

#### LIBRARY CONSTRUCTION COMMITTEE

Present: John Rodenhiser, Brent Gates, Chris Sterling, Mickie Simpson and Ann Hurd

Members of the Library Construction Committee and Library Trustees met with the Board of Selectmen to request their approval of the Library Construction Committee's recommendation for the Owner's Project manager (OPM) Services for the renovation and expansion for the Bolton Public Library.

Mr. Rodenhiser reported that eight proposals were received in response to the RFP for the OPM services for the Library Expansion/Renovation project. The Committee members reviewed each proposal and scored them according to the guidelines in the RFP evaluation form. Three proposals were eliminated due to not meeting the Chapter 149 requirements. The remaining proposals were reviewed by the Committee and the consolidated rankings scored Daedalus Project, Inc. Design Technique, Inc. and RFWalsh Project Management, Inc. as their top three. Based on positive reference checks, the Library Construction Committee voted to select Daedalus and therefore recommended that the Board of Selectmen accept their recommendation so they could enter into contract negotiations with Daedalus.

Mr. Plante asked if there was anything that would prevent them from negotiating with two or more firms at the same time. Mr. Rodenhiser said they could but it would involve a lot of extra work. Mr. Plante asked if the firm provided a list of the number of projects they are currently working on and their ability to handle all the projects at once. Mr. Rodenhiser stated that part of their selection process was to be sure they were available without any potential problems.

On a motion made by Gerken and seconded by Plante, the Board of Selectmen voted to accept the recommendation of the Library Construction Committee so that they could enter into contract negotiations. (Troup – yes, Gerken – yes, Plante – yes) The Construction Committee has a limit in the budget of \$200,000 for the OPM and they are hoping for a significantly lower amount. The construction schedule anticipates it will take 12-13 months, all three firms stated they felt it would be more like 13-14 months. The Library Trustees will be meeting on Monday, May 7, 2007.

#### BOLTON ORCHARDS SIGNS

Sarah O'Toole and Steve Ware met with the Board of Selectmen to seek approval for various permanent and seasonal signs at Bolton Orchards.

Ms. O'Toole stated that their permanent signs include the Bolton Orchards sign, and two Clinton Savings Bank signs on each side of the store.

They use seasonal banners with various slogans that are put on the front of the store with the newest one advertising "Coming Soon Old Fashion Ice Cream". The banners stay out all the time.

They also use lawn signs during the day that advertise a variety of seasonal offerings. Ms. O'Toole provided the Board of Selectmen with a list of approximately 20 offerings that are advertised on lawn signs placed on the islands along Route 117 and Route 110. The lawn signs are taken in every evening. At no point are all the banners and lawn signs up at once.

On a motion made by Gerken and seconded by Plante, the Board of Selectmen voted to approve the request for the signage for a trial period of six months. The Board will review this request on November 1, 2007 to see if there are any concerns regarding the signage approved.

#### **HAROLD BROWN, DPW**

**DPW Fleet:** Mr. Brown provided the Board of Selectmen with a list of the DPW fleet, the vehicle use, repairs and the condition of each vehicle. Mr. Brown did not feel it was in the best interest of the town to get rid of any trucks. He stated that all the trucks were equipped with the micro processors and the only truck with a problem is the Mack because the salt-mizer is not working. Mr. Brown stated that the cost to maintain the trucks is less than the annual cost of a new vehicle. Some of the vehicles are not used year round and therefore do sit for six months. Mr. Brown stated that the last couple of winters he has been running low mileage on the trucks and for the hours used, they are doing fine. He anticipates going another couple of years without a new truck. If the 1-Ton truck on the Annual Town Meeting warrant is approved the 1999 Chevy will go.

Mr. Brown stated that he has done an analysis on rentals versus buying, or contracting out versus owning. It is his opinion that it is less expensive to sub out. What you gain by owning is you have the trucks in your yard and ready to go. Mr. Brown stated that when the Mack truck goes it will not be replaced.

Mr. Plante stated that when he studied the snow reports the number of employees that are called in did not correlate with the amount of equipment. Also, there are three that average approximately \$18,000 for repairs. Mr. Plante stated that \$18,000 for 4 months plowing is a high price to pay and felt that money could be better spent by hiring subcontractors.

The three trucks that can be used year round are the two dump trucks and the Do-All body sander.

Mr. Plante strongly recommended that repairs not be done on the Internationals and the Mack. He would rather see the money spent on a new vehicle. The Board of Selectmen

confirmed that Mr. Brown can proceed with repairs on the three or four vehicles at \$3-4,000 for now. Repair funds are in the 2007 budget. The Selectmen suggested that Mr. Brown give serious thought to a new vehicle next year and getting older vehicles off the street.

**Gas spill clean up history:** Mr. Brown stated that he talked with Bruce Ross, of Kleinfelder and it is possible we will be looking at closure of the on-going DPW gas spill clean up situation in FY09. We have had two goods tests, and two more are needed before we start the paperwork for the closure.

Mr. Brown received quotes to have the carbon filters replaced in the water treatment systems in the apartment houses. Mr. Brown would like to get permission from DEP to disconnect the systems based on the test results. The Board suggested that Mr. Brown replace the main carbon filter at this time and make his case to DEP to discontinue the water treatment systems.

**Drainage and Paving:** Mr. Brown reviewed drainage work plans for the summer of 2007 and the paving schedule for 2007. Drainage work to be done included: removing the sand berm along Main Street from Forbush Mill Road to the center of town; repairing catch basins on Wattaquadock Hill Road, Fox Run Road, Kettle Hole Road and Main Street, including raising the catch basins where paving is being done; cleaning drainage pipes on Harvard Road, Warner Road, Main Street, Hudson Road and Century Mill Road; and replacing several cracked grates around Town. Ms. Gerken suggested a berm be put along Vaughn Hill Road instead of replacing the sand bags. Mr. Brown stated that was in his budget. Mr. Brown recommended the purchase of a steel plate 8X30 at the cost of \$2,700 that he could actually make into two sections and be used for the Spectacle Hill Road culvert that is collapsing and needs to be replaced.

**Site walk of Golden Run Road and Quail Run:** Mr. Plante applauded the Fitzgerald's for stepping up to plate to become part of the solution to help to mitigate the problem. The Board of Selectmen conducted a site walk with neighbors to discuss solutions to the drainage and flooding issues on Golden Run Road and Quail Run. The Board of Selectmen agreed to contact National Grid to see if the water could be directed onto a landlocked lot behind Fitzgerald's owned by National Grid. The Board also agreed that they would proceed with a temporary berm at the intersection. Mr. Plante will provide a sketch to be included with the documentation to be prepared by DPW and submitted to the Conservation Commission.

#### TOWN MEETING PREPARATION

Present: Jim Anker, Town Clerk Betsy Cussen

The Annual Town Meeting warrant articles were reviewed along with presentations to be given. Ms. Ross, Town Administrator explained that the column entitled "breakdown FY2008" in the budget is actually the "requested breakdown FY2008". It does not represent the actual breakdown that was approved by the Advisory Committee. Ms. Ross

stated that the column titles will be revised going forward so that it is clearer what each budget column represents.

Mr. Anker stated that there was a request for an informational CPA discussion after town meeting but had not heard from anyone to confirm.

Mr. Anker will continue to encourage people at town meeting to refrain from applauding and smile instead. Mr. Anker approved of interest groups setting up in the hallway including the Cultural Council, Agricultural Steering Committee, Imagination Destination, as long as they do not block the entrance.

#### **TOWN ADMINISTRATOR REPORT**

**Beach Passes/Dog Licenses:** Ms. Ross reported that she had received a request from a resident to give the seniors free beach passes and free dog licenses. On a motion made by Plante and seconded by Gerken, the Board of Selectmen voted to issue free beach passes to senior citizens 61 and older. The Board of Selectmen was not favorable to issuing free dog licenses to senior citizens.

**Nashua Valley Railroad Association:** On a motion made by Gerken and seconded by Plante, the Board of Selectmen approved the request of Carlton Rohmer to place temporary signs at the entrance Mechanic Street, the off ramps at I-495 and the intersection of Route 85/Route 117 along with no parking signs on the east side of Route 85 for the Annual Railfair at the Emerson Gym on May 5-6<sup>th</sup>, 2007.

Meeting adjourned 7:12 p.m.