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Advisory Committee Meeting Minutes February 18th 2020

Present: Brian Boyle, Ann Hurd, Craig Lauer, Joe Myerson, Jessica Colangelo

Absent: Connie Benjamin

Called to order 6:33pm, concluded at 7:18pm.

- Review of budgets managed by town Administrator Don Lowe:
 - #122, Selectmen: flat budget, approved as submitted (\$19,620).
 - #123, Town Administrator: Alerted of need for transfer of close to \$3000 to cover FY20 actual expenses due to staff turnover and training needs of replacement staff. in FY21 budget is relatively flat; approved as submitted (\$274,646.48).
 - #151, Legal Services: Alerted of need for transfer of estimated \$20,000 for close of FY20 due to cost of litigation. Budget for FY21 reviewed and approved as submitted (\$50,000).
 - #192, Town Hall: Flat budget, approved as submitted (\$29,135).
 - #194, Building Insurance: There will likely be repackaging of insurance, will need to revisit at later date. Held decision on this budget proposal pending further clarification of how this and budget 945 will come together.
 - #195: Town Reports: budget approved as submitted (\$3,700).
 - #243 & 244, Approved as submitted, only increases are related to COLA (\$18,466.86 and \$21,408.14).
 - #303, Post-Secondary Post Ed: budget approved as submitted (\$17,043).
 - #440, Sewer: budget approved as submitted (\$8,700).
 - #912, Workers Compensation: budget approved as submitted (\$34,487).
 - #945: Other Insurance: See note for budget 194; decision held on this budget proposal until next week.
- Discussion of Capital recommendations:
 - Florence Sawyer & Emerson buildings: identified needs for window replacements, booster pump replacement (deemed critical as this impacts ability for access to clean water for students), a/c for classrooms.
 - Other perceived priority items include the Wattaquadock Hill Rd culvert, replacing exhaust filter of the public safety building, replacing DPW mower/tractors, re-painting the library, and replacing DPW overhead garage doors.
 - Town Administrator provided context around these requests and rationale for prioritization. This will not be voted on until March, no decisions made at this meeting.
- Held review of budget 131.
- Reviewed budget 132; approved as submitted (\$100,000).
- Misc: Next week's Advisory meeting will be on Wednesday at 6:30pm.