

ADVISORY COMMITTEE MEETING

Tuesday, January 31, 2023

6:30 PM

Virtual, via Zoom

Members present: Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles

Members absent: Omid Gharony

Call to order: Chairman Brian Boyle called the meeting to order at 6:30 PM. The entire meeting can be viewed by going to:

[Advisory, Jan. 31, 2023 - YouTube](#)

The Advisory Committee reviewed the proposed budget for several town departments. For those departments with a Salary and Wages line item, the proposed FY2024 salaries and wages did not include any cost of living adjustments (COLA). Any COLA for FY2024 will be incorporated into the budget at a later date.

Agenda Item #1: Presentation to Bolton's Nashoba School Committee Representatives

- Brian Boyle presented information to Bolton's Nashoba School Committee representatives about the financial constraints of levy limits that the town operates under and the impacts of potential school assessments on the town's budget.
- Nashoba School Committee representatives present were Amy Cohen, Michael Horesh, and Amy Vessels.

Agenda Item #2: Board of Health budgets (439, 510, 522)

- Chris Rogers presented several Board of Health-related budgets.
- Landfill (439)
 - The Landfill budget is level funded at \$6,100 to cover the cost of well testing in the vicinity of the transfer station.
 - **MOTION:** Craig Lauer moved to approve the Landfill budget as presented, for a total of \$6,100; seconded by Bob Guerriero. **VOTING IN FAVOR** Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**
- Board of Health (510) and Nursing (522)
 - The Board of Health budget increased by \$1,326 to account for the increased cost of the Nashoba Board of Health Fee.
 - The Nursing budget increased by \$608 to account for the increased nursing services fee.
 - **MOTION:** Craig Lauer moved to approve both the Board of Health and the Nursing budgets as presented, for a total of \$60,404 and \$8,709 respectively; seconded by Bob Guerriero. **VOTING IN FAVOR** Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #3: Parks and Recreation budget (630)

- Ed Sterling and Lisa Shepple presented the proposed Parks and Recreation budget.
- The Parks and Recreation Coordinator salary reflects an increase of \$15,620 to make the coordinator's position a full-time position at 32 hours.
- Swimming instructor wages will decrease in FY24 due to swimming lessons being offered for three weeks instead of four weeks. The final amount for swimming instructor wages needs to be verified, since the final hourly rate of \$17.25 or \$17.50 still needs to be confirmed.
- Electricity budget is increased by \$984 to account for the expected rise in energy costs.
- **MOTION:** Craig Lauer moved to approve the Parks and Recreation budget, subject to the possible change once the swimming instructor rate is confirmed; seconded by Bill Nickles. **VOTING IN FAVOR** Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #4: Public Safety budgets (200, 210, 291)

- Police Chief Warren Nelson and Lorraine Kenney presented the Public Safety-related budgets.
- Emergency Management (291)
 - The town-wide Emergency Management notification budget is level funded at \$3,900.
 - **MOTION:** Craig Lauer moved to approve the Emergency Management budget as presented, for \$3,900; seconded by Bill Nickles. **VOTING IN FAVOR** Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**
- Public Safety Building (200)
 - The Purchase of Services item, which covers service contracts for the Public Safety Building, is increased by \$3,840 to cover the general increase in service costs.
 - The Heating line is increased by \$3,875 to account for rising energy costs.
 - The Electricity line is increased by \$10,755 to account for rising energy costs.
 - The Trash Disposal line is decreased by \$3,840 to reflect a new, less expensive, service provider.
 - **MOTION:** Craig Lauer moved to approve the Public Safety Building budget as amended, for a total of \$225,155; seconded by Bill Nickles. **VOTING IN FAVOR** Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**
- Police Department (210)
 - The salary and wages portion of the Police Department budget was deferred, pending input from the Town's recent salary review study.
 - The Gas budget was increased by \$4,540 to account for rising fuel costs.
 - The Cruiser Purchase line item was increased by \$7,155 to reflect the rising costs for a new vehicle purchase.
 - **MOTION:** Craig Lauer moved to approve the expenses portion of the Police Department budget; seconded by Bill Nickles. **VOTING IN FAVOR** Brian

Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #5: Advisory Committee Business

- Minutes from the 18 October, 22 November, and 20 December Advisory Committee meetings were reviewed and approved.
- **MOTION:** Craig Lauer moved to approve the meeting minutes; seconded by Bill Nickles. **VOTING IN FAVOR** Brian Boyle, Bob Guerriero, Craig Lauer, Greg Myers, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Adjourn: Meeting was adjourned at 8:07 PM

Approved by the Advisory Committee