

## **ADVISORY COMMITTEE MEETING**

March 21, 2023

6:30

Virtual, via Zoom

Members present: Brian Boyle, Craig Lauer, Bob Guerriero, Greg Myers and Bill Nickles

Call to order: Chairman Boyle called the meeting to order at 6:30 PM. The entire meeting can be viewed by going to:

[Bolton Access TV – Advisory Committee Meeting](#)

### Agenda Item #1: Vote on remaining operating budget items

- Town Building Budget
  - Increase repairs and maintenance to \$135k from \$117k.
  - Motion to approve Town Building budget by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**
- Building Inspector
  - Inspections increased by approximately \$100k for 580 Main Street but the developer will be paying for those inspections.
  - Motion to approve Building Inspector budget by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**
- Nashoba Regional School District
  - Town of Bolton's assessment is approximately \$17.5mill.
  - Motion to approve NRSD assessment by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**
- Minuteman Regional Vocational Tech
  - Town of Bolton's assessment is approximately \$1.2mill.
  - If the Governor's budget allows for a reduction in assessment by May 1<sup>st</sup>, we will revote the budget.
  - Motion to approve Minuteman Regional Vocational Tech assessment by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**
- Highway
  - No change in budget.
  - Motion to approve Highway budget by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**
- Transfer Station
  - No change in budget.
  - Motion to approve Transfer Station budget by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**

### Agenda Item #2: Review of Town Warrant

- Article 1 – Accept Annual Reports

- Motion to approve Article 1 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 2 – Unpaid bills for fiscal year 2022
  - Motion to approve Article 2 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 3 – Fiscal year 2024 Operating Budget
  - Will vote at a later meeting.
- Article 4 – Spending limits of Revolving Fund Accounts
  - Motion to approve Article 4 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 5 – Regional Agreement
  - Bob expressed concern about the language concerning how the committee will “adopt a budget” and not play a role regarding building the budget.
  - Stan Wysocki expressed concern about the school committee’s role in developing the budget and lack of involvement.
  - Motion to approve Article 5 by Craig Lauer, seconded by Bill Nickles; **VOTED AND PASSED (4-1) with Bob Guerriero voting “no”.**
- Article 6 – Town Clerk Position
  - Motion to approve Article 6 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 7 – Cemetery Committee Fees and Governance
  - Motion to approve Article 7 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 8 – Subdivision Bond Appropriations
  - Motion to approve Article 8 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 9 – Amend Bylaw on door-to-door solicitation
  - Motion to approve Article 9 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 10 – Special act to acquire DCAMM properties
  - To acquire land on Forbush Mill Road but does not commit the town to anything.
  - Motion to approve Article 10 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 11 – Fire Station roof replacement
  - Use \$345k from stabilization fund.
  - Motion to approve Article 11 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 12 – Fire Engine 1 replacement
  - Motion to approve Article 12 by Craig Lauer, seconded by Bob Guerriero;  
**VOTED AND PASSED UNANIMOUS (5-0).**
- Article 13 – Citizens Petition
  - No recommendation on petition.
  - Motion to make no recommendation on Citizens Petition by Craig Lauer, seconded by Bob Guerriero; **VOTED AND PASSED UNANIMOUS (5-0).**

Agenda Item #3: Stabilization Fund

- Goal is to maintain a 3-5% balance of the operating budget.
- Article 11 would take our fund down to 2.44%.
- Need a plan in place to replenish the fund in the next 2 fiscal years.
- Based on Brian Boyle's calculation we would need to replenish \$270k over the next 2 years.

Agenda Item #4: Review of Annual Statement

- Suggested to add a note about the stabilization fund plan.
- Will vote on this the next meeting.
- Meeting adjourned at 7:39.

Approved by the Advisory Committee