

ADVISORY COMMITTEE MEETING

February 14, 2023

6:30

Virtual, via Zoom

Members present: Brian Boyle, Craig Lauer, Greg Myers, and Bill Nickles

Call to order: Chairman Boyle called the meeting to order at 6:30 PM. The entire meeting can be viewed by going to:

[Bolton Access TV - Advisory Committee Meeting](#)

Agenda Item #1: Town Clerk, Elections and Street Listing / Registrars

- Pam Powell presented the budget.
- Town Clerk:
 - Salary and wages incorporate the increase from the wage and salary report that was done.
 - Stipend of \$1,000 for being certified.
 - Purchase and services line item is no longer needed as they do not maintain a Post Office Box.
 - Software support and web services is related to updating and maintaining the general code and bylaws for public information and it is requested for a \$1,000 increase due to expected bylaw changes.
- Elections:
 - Purchase and services has increased due to the cost to keep updated the two voting machines.
- Street listing / Registrars:
 - Purchase and services is for printing and mailing of the Town Census.
- Motion to approve all above budgets by Craig Lauer, seconded by Bill Nickles;
VOTED AND PASSED UNANIMOUS (4-0).

Agenda Item #2: Economic Development Committee

- Erik Neyland presented the budget.
- Plan on doing more social events and Backyard Bolton advertising post-covid.
- Level funded for \$750.
- Motion to approve Economic Development budgets by Craig Lauer, seconded by Bill Nickles; **VOTED AND PASSED UNANIMOUS (4-0).**

Agenda Item #3: Town Planner

- Todd Miller presented the budget.
- Holding off on zoning changes until the Master Plan is completed.
- Wages is increased due to the wage study.
- New position being proposed which would be administrative and shared between Conservation and Planning. Originally being planned for 15 hours. The wage study

pointed to a lack of administrative support and the workload of both the Town planner and Conservation.

- Appeals is level funded for \$100.
- Motion to approve Town Planner and Appeals budgets by Craig Lauer, seconded by Bill Nickles; **VOTED AND PASSED UNANIMOUS (4-0).**

Agenda Item #4: MIS

- Budget previously presented.
- Motion to approve MIS budget by Craig Lauer, seconded by Bill Nickles; **VOTED AND PASSED UNANIMOUS (4-0).**

Agenda Item #5: Committee business

- Discussion on meeting schedule and the joint meeting with NRSD.
- Moved to adjourn at 7:08. **VOTED AND PASSED UNANIMOUS (4-0).**

Approved by the Advisory Committee