

ADVISORY COMMITTEE MEETING

Tuesday, February 9, 2021

6:30 PM

Virtual, via Zoom

Members present: Brian Boyle, Omid Gharony, Bob Guerriero, Ann Hurd, and Craig Lauer

Members absent: Bill Nickles

Call to order: Chairman Boyle called the meeting to order at 6:31 PM. The entire meeting can be viewed by going to:

<https://www.youtube.com/watch?v=lXaHf98tL5Q>

Agenda Item #1: Conservation Commission budget (171)

- Conservation Commission Administrator Rebecca Longval presented the Conservation Commission budget.
- Wages line included a 2% COLA increase and a step increase.
- The Vernal Pool Study line was reduced from \$150 to \$100, and the Dues line was increased from \$750 to \$800 at the request of the Conservation Commission.
- **MOTION:** Omid Gharony moved to approve the Conservation Commission budget as adjusted at the meeting, for a total of \$79,948; seconded by Craig Lauer. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Ann Hurd, and Craig Lauer. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #2: Economic Development Committee budget (182)

- Erik Neyland presented the Economic Development Committee budget.
- After discussion, the budget was reduced from \$1,000 to \$750 based on the recognition that economic development brochures that will be printed in FY21 will be sufficient for FY22, and new brochures will not need to be printed in FY22.
- **MOTION:** Craig Lauer moved to approve the Economic Development Committee budget as adjusted at the meeting, for a total of \$750; seconded by Bob Guerriero. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Ann Hurd, and Craig Lauer. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #3: Planning Board and Appeals Board budgets (175, 176)

- Erica Uriarte presented the Planning Board and Appeals Board budgets.
- Planning Board (175)
 - The Wages line reflects an increase of \$2,892 to \$66,178, based on an assumed COLA and step increase. However, a new hire will be taking the Planning Board staff position in FY22 so the final amount for the Wages line is unknown and could be less than \$66,178.
 - All other lines are level funded from F21.

- Appeals Board (176)
 - The Appeals Board budget is level funded from FY21, at \$200.
- **MOTION:** Ann Hurd moved to approve the Planning Board and Appeals Board budgets as presented, \$70,428 for the Planning Board and \$200 for the Appeals Board; seconded by Omid Gharony. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Ann Hurd, and Craig Lauer. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #4: Planning Board Articles

- Erica Uriarte discussed five Planning Board articles that are likely to be presented at Annual Town Meeting:
 - A potential amendment to the Town Code to allow for detached secondary apartments.
 - Removal of the restriction to post temporary “Sold” signs on real estate signs.
 - Expansion of the rules and regulations surrounding the installation of outdoor lighting on commercial or business property.
 - Acceptance by the town of Houghton Farm Lane.
 - Acceptance by the town of Mill Pond Rd, Cider Circle, and Old Stone Estates.

Agenda Item #5: Advisory Committee business

- Minutes from the 2 February Advisory Committee Meeting were presented and approved.
- The next Advisory Committee meeting will take place on February 23, 2021.

Adjourn: **MOTION:** Ann Hurd moved to adjourn at 7:24 PM; seconded by Omid Gharony. **VOTING IN FAVOR:** Brian Boyle, Omid Gharony, Bob Guerriero, Ann Hurd, and Craig Lauer. **VOTED AND PASSED. UNANIMOUS (5-0).**

Approved by the Advisory Committee