

ADVISORY COMMITTEE MEETING

Tuesday, January 26, 2021

6:30 PM

Virtual, via Zoom

Members present: Brian Boyle, Bob Guerriero, Ann Hurd, Craig Lauer, and Bill Nickles

Members absent: Omid Gharony

Call to order: Chairman Boyle called the meeting to order at 6:37 PM. The entire meeting can be viewed by going to:

https://www.youtube.com/watch?v=GQzwvG_vVWY

Agenda Item #1: Building Inspector budget (241)

- Town Building Inspector Mike Sauvageau presented the Building Inspector budget
- All items were level funded, except Wages that included a 2% cost-of-living increase.
- **MOTION:** Craig Lauer moved to approve the Building Inspector budget as presented, for a total of \$34,693; seconded by Ann Hurd. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Ann Hurd, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #2: Board of Health budgets (439, 510, 522)

- Chris Rogers presented several Board of Health-related budgets.
- Landfill (439)
 - Well monitoring for the area near the landfill, which is required by the State, is level funded at \$6,100.
 - DEP has not indicated when well testing near the landfill will no longer be required.
 - **MOTION:** Craig Lauer moved to approve the Landfill budget as presented, for a total of \$6,100; seconded by Bob Guerriero. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Ann Hurd, Craig Lauer, and Bill Nickles **VOTED AND PASSED. UNANIMOUS (5-0).**
- Board of Health (510) and Nursing (522)
 - Board of Health wages increase by \$1,607 from last year due to a cost-of-living increase and a step increase.
 - The Supplies line is reduced to \$0, since the mosquito control equipment used in the past is no longer required.
 - There is a slight increase in the Nursing POS by \$317.
 - All other items are level funded.
 - **MOTION:** Bill Nickles moved to approve the Board of Health budget as presented for a total of \$53,263, and to approve the Nursing budget as presented for a total of \$6,655; seconded by Craig Lauer. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Ann Hurd, Craig Lauer, and Bill Nickles **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #3: Fire/EMS budget (230)

- Town Fire Chief Jeff Legendre presented the Fire/EMS budget.
- Total Wages increases by \$1,517, based on a COLA and step increase for the Fire Chief and a reduction in the Permanent Firefighter line because of a new firefighter in that position starting at a lower step than the previous Permanent Firefighter.
- ALS Services decrease by \$10,000, since Bolton is beginning to provide its own ALS services. In FY22, Bolton EMS will provide ALS for one shift.
- Coastal Medical Billing charges will increase by \$500.
- The Automotive line is increased by \$2,000 to be consistent with prior years' expenditures.
- Professional membership dues are increased by \$255.
- All other items are level funded.
- Chief Legendre discussed some capital requests for FY22. He recommends replacing Engine #2, a 2004 vehicle. He would also like to replace Engine #4, which is even older than Engine #2, but hopes to fund that with grant money. If not funded by grant money, Chief Legendre thinks that Engine #4 could continue in service for another two years. Chief Legendre also recommends purchasing a second ambulance, the cost of which should be covered by ambulance receipts.
- **MOTION:** Craig Lauer moved to approve the Fire/EMS budget as presented, for a total of \$536,006; seconded by Ann Hurd. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Ann Hurd, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Agenda Item #4: Advisory Committee business

- Minutes from the 19 January Advisory Committee Meeting were presented and approved.
- The next Advisory Committee meeting will take place on February 2, 2021.

Adjourn: **MOTION:** Bill Nickles moved to adjourn at 7:34 PM; seconded by Craig Lauer. **VOTING IN FAVOR:** Brian Boyle, Bob Guerriero, Ann Hurd, Craig Lauer, and Bill Nickles. **VOTED AND PASSED. UNANIMOUS (5-0).**

Approved by the Advisory Committee