

## TOWN ROADS STRATEGIC PLANNING COMMITTEE

Date: December 11, 2017

Time: 7:00 PM

Place: Town Hall, Main Street, Bolton, MA

### MINUTES

Motion to open the meeting by C. Lineberry, seconded by P. Mahoney.

#### MEETING OPENED

Attendance – D. Neuschafer (Chairman), M. Ayotte (late), C. Lineberry, P. Mahoney, J. Lynch (DPW) (ex officio), W. Nelson (BPD) (ex officio)

Minutes of 11/20 meeting were reviewed, and recommended for approval by P. Mahoney, seconded by C. Lineberry. Minutes unanimously approved.

Minutes of 11/27 meeting were reviewed, and recommended for approval by P. Mahoney, seconded by C. Lineberry. Minutes unanimously approved.

J. Lynch reported on meeting with DOT District 3, where DOT indicated they were supportive of Bolton's efforts to adopt portions of the Municipal Modernization Act. Committee discussed adding adoption language to the warrant for the next Town Meeting, and discussed cosponsoring this article with Public Ways Committee and Board of Selectmen. D. Neuschafer to review with Don Lowe.

J. Lynch also reported that District 3 expressed interest in attending the Open House.

D. Neuschafer reported on responses received to RFI invitation. Six firms had requested and received the formal RFI invitation so far (deadline for responses was 12/12): Chappell, CHA, TEC, Howard Stein Hudson, VHB and Beta.

Committee discussed logistics of January 8 Open House. M. Ayotte to upload screenshots (from Google Maps) of Main Street to Dropbox. D. Neuschafer would prepare Draft Agenda, for Committee to review at 12/18 meeting.

D. Neuschafer to request MassDOT prequalification information from each responding firm.

Committee briefly discussed status of Complete Streets program.

Motion to adjourn by P. Mahoney, seconded by C. Lineberry.

MEETING ADJOURNED AT 8:45 PM

