



## BOLTON POLICE DEPARTMENT

15 Wattaquaddock Hill Road  
Bolton, Massachusetts 01740

Warren E. Nelson, Jr.  
Chief of Police

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### Firearms Licensing Application Instructions

#### Applicants

1. Complete attached application for new/renewal Firearms Identification Card (FID) or License to Carry Firearms (LTC).
2. First time applicants must provide a copy of their Basic Firearms Safety Certificate or Hunter Safety Course Certificate.

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#### Process

The following application process is adopted by the Bolton Police Department in the issuance of Firearms Licenses for first time and renewal applicants pursuant to the enactment of the Gun Control Act of 1998.

Step	
1	Drop off or mail your completed firearms application to the Bolton Police Department. First time new applicants must include a copy of your firearms training certificate.
2	Upon receipt of your application the firearms licensing officer will contact you to arrange an appointment for the submission of your application to include fingerprinting and photo.
3	Licensing fee \$100 check payable to the Town of Bolton. Licensing fee \$25 for FID applicants 15-18 years of age.

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THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY  
Department of Criminal Justice Information Services  
200 Arlington Street, Suite 2200, Chelsea, MA 02150  
mass.gov/cjis | TTY: 617-660-4606

PD USE ONLY	
FTN:	_____
UC #:	_____

**\*You must submit this form to your local police department\***

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION**  
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY  
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

**CHECK ONE:**

- ☐ New Applicant\*
- ☐ Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_

\*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

**LICENSE APPLICATION TYPE** (Check Only One):

- ☐ Firearms Identification Card - Restricted (self-defense spray)
- ☐ Firearms Identification Card
- ☐ License to Carry
- ☐ License to Possess a Machine Gun
- ☐ Gun Club License (Only the Colonel of the State Police can issue a club license)

**EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:**

Last Name		First Name		Middle Name		Suffix	
Residential Address				City	State	Zip Code	Telephone Number
Mailing Address				City	State	Zip Code	Telephone Number
Date of Birth		Place of Birth (City, State, Country)					
Mother's First Name		Mother's Maiden Name		Father's First Name		Father's Last Name	
Height	Weight	Build	Complexion	Hair Color		Eye Color	
Occupation				Social Security Number (Optional)		Drivers License Number	
Employed By				Business Address			
City/Town		State	Zip	Telephone Number			

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:**

1. Are you a citizen of the United States? ☐ YES ☐ NO
- If lawful permanent resident alien, give green card number and resident date
- |                   |                       |
|-------------------|-----------------------|
| Green Card Number | Resident Since (date) |
|-------------------|-----------------------|
- If naturalized, give date, place and naturalization number
- |      |       |                    |
|------|-------|--------------------|
| Date | Place | Naturalization No. |
|------|-------|--------------------|
2. Have you ever renounced your U.S. citizenship? ☐ YES ☐ NO
3. What is your age? \_\_\_\_\_ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted)
4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? ☐ YES ☐ NO
5. Are you the subject of any pending criminal charges? ☐ YES ☐ NO
6. Have you ever been convicted of a felony? ☐ YES ☐ NO
7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? ☐ YES ☐ NO
8. Have you ever been convicted of a violent crime or a crime of domestic violence? ☐ YES ☐ NO
9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? ☐ YES ☐ NO
10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? ☐ YES ☐ NO
11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? ☐ YES ☐ NO
12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? ☐ YES ☐ NO
13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? ☐ YES ☐ NO
14. Have you been discharged from the armed forces of the United States under dishonorable conditions? ☐ YES ☐ NO
15. Have you been the subject of an order of the probate court appointing a guardian or conservator? ☐ YES ☐ NO

**If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.**

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Have you ever used or been known by another name?

☐ YES ☐ NO

If "YES", provide name and explain: \_\_\_\_\_

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

☐ NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

☐ YES ☐ NO

If "YES", when, where, and license number? \_\_\_\_\_

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name

First Name

Address

City/Town

State

Zip

2.

Last Name

First Name

Address

City/Town

State

Zip

Reason(s) for requesting the issuance of a card or license:

☐ Target & Hunting

☐ Sporting

☐ Employment

☐ Unrestricted (use lines below to indicate the reason(s) you are requesting an unrestricted LTC; use a separate sheet of paper if necessary)

\*WARNING\* Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this \_\_\_\_\_

day of \_\_\_\_\_

\_\_\_\_\_

month

year

Signature of Applicant: \_\_\_\_\_

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

A. ☐ (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

**OR**

B. ☐ (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

***SIGNED UNDER THE PENALTIES OF PERJURY:***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Acknowledgement of Limits On The Use of Deadly Force

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In accordance with the authority granted by MGL C. 140s 131, the licensing authority of the Town of Bolton has determined that every applicant for a License to Carry Firearms and every licensee shall be familiar with the legal limits on the use of deadly force under the laws of the Commonwealth of Massachusetts. Accordingly, all such applicants are required to read this memorandum and sign below certifying that they have read it. The applicant or licensee shall be given a copy of this memorandum at no charge.

Deadly force by citizen in arresting a felon: The use of deadly force is not justified unless;

1. The arrest is for a felony,
2. The person effecting the arrest is authorized to act as a peace officer or, is assisting a person whom he/she believes to be authorized to act as a peace officer,
3. The actor reasonably believes that the force employed creates no substantial risk to innocent persons,
4. The actor reasonably believes that,
  - a. the crime for which the arrest is made involved conduct including the use or threatened use of deadly force; and
  - b. there is substantial risk that the person to be arrested will cause death or serious bodily harm or serious bodily harm if his/her apprehension is delayed

Deadly force in self-defense of other:

- A. General Rule: Before a person may resort to deadly force, he/she must;
  1. Have reasonable grounds to believe that he/she is in imminent danger of death or serious bodily injury from which he/she can save themselves only through the use of deadly force and has taken all reasonable and proper means to avoid physical combat before resorting to the use of deadly force, and
  2. Use no more force that is reasonably necessary in all circumstances of the case.
- B. Aiding a third: Before a person may resort to deadly force to aid a third party when;
  1. A reasonable person in the actor's position would believe that it is necessary to intervene to protect the third party, and;
  2. The circumstances are such that this reasonable person believes that the third party would be justified in using deadly force to protect him/herself. The reasonableness of the belief may depend in part on the relationships between the parties.
- C. In a dwelling, house: In the prosecution of a person who is an occupant of a dwelling charged with killing or injuring one who was unlawfully in the dwelling,
  1. It shall be defense that the person unlawfully in the dwelling was about to inflict great bodily injury or death upon the occupant or upon another person lawfully in the dwelling; and
  2. That the occupant used reasonable means to defend him/herself or such other person lawfully in the dwelling. There shall be no duty on the occupant to retreat from such person unlawfully in the dwelling

*I certify that I have read the above memorandum on "The Limits On The Use Of Deadly Force"*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Print name